



Allenbourn Middle School
East Borough, Wimborne, Dorset, BH21 1PL
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www.allenbournmiddle.org
Headteacher: Mr M Legge B.Ed (Hons) NPQH

4th September 2026

Dear Parent/Carer

I am writing to you to invite you to stand for election as a Local School Committee member or to nominate another parent to do so. We currently have one vacancy and the term of office is four years.

The role of the local school committee

Within schools, Local School Committees (LSCs) (previously known as Academy Committees) are established to support and challenge both the Headteacher and the Executive Team of the Trust in 5 critical and specific areas:

- by being advocates for, and guardians of, the ethos and distinctiveness (church or otherwise) of the school;
- by monitoring safeguarding, ensuring that there is a strong culture of safeguarding within a school, that school and Trust safeguarding policies are being effectively implemented, and that children and young people are safe;
- by monitoring inclusion and SEND, ensuring that the school meets its statutory duties, that school and Trust policies are being effectively implemented, and that the needs of disadvantaged children and young people are being effectively met;
- by monitoring, supporting and challenging where necessary the educational standards and performance of the school (to include attendance, behaviour, attainment and progress), ensuring that the Head maintains a focus on the School Improvement Plan, as well as any actions arising from the Trust or external partner meetings with the schools;
- by supporting communication with local stakeholders between the school and the Trust to advance the school to the benefit of children and young people and all community stakeholders.

Who can apply?

To be able to volunteer, you need to be a parent, carer (or someone who has responsibility) for a child at the school. You do not need any specific qualifications. The enclosed sheet summarises the circumstances under which someone cannot serve as an LSC member.

To fulfil the role, you will need to:

- attend regular meetings (3 each year)
- visit the school occasionally





- do some background reading
- participate in induction training, prioritise training in required areas (such as safeguarding) and commit to developing our individual and collective skills and knowledge on an ongoing basis.

Every Local School Committee (LSC) needs a balance and diversity of knowledge, skills and experience and on this occasion **we would welcome applications from parents and carers who have an understanding of educational standards and performance.**

How to apply?

If you would like to apply, please complete the enclosed nomination form and return it to Mrs S Sydenham - Office Manager by **Friday 18th September 2026**. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers.

Yours faithfully,

Mrs Joanne Perrett
Chair of Local School Committee